Office of Graduate Programs
School of Engineering and Applied Science
Thornton Hall A108

20200528

Date

(mm/dd/yyyy)

This form is required for several non-thesis Master's degree programs

Graduate Engineering Technical Writing Assessment

Student Name

(last, first middle)

Program

Comp ID

(e.g. mst3k)

SIS ID

(office use)

SCORING: 5 = excellent; 3 = adequate; 1 = unsatisfactory (or NA)

Score   Comments

1. Structure and Organization

Does the organization of the paper enhance understanding of the material?
Is the flow logical with appropriate transitions between sections?

2. Introduction, Background

Is the work properly introduced? Is the problem well stated? Is the
background appropriate? Is the motivation clear?

3. Technical Exposition

Is the technical material presented clearly and logically? Is the material
presented at the appropriate level of detail?

4. Clarity

Is the writing clear, unambiguous and direct? Is there excessive use of jargon,
acronyms or undefined terms?

5. Style

Does the writing adhere to conventional rules of grammar and style? Are
the references sufficient and appropriate?

6. Length

Is the length of the paper appropriate to the technical content?

7. Summary & Conclusions

Does the summary emphasize the relevant points? Are the conclusions
stated clearly and well justified?

8. Illustrations

Do the figures and tables enhance understanding of the text? Are they
well explained? Are they of appropriate number, format and size?

Faculty Evaluator

Name   **Signature**